

# QCF – Toowoomba Regional Community Fund

## Grant Program 2022



### Funding Guidelines and Criteria

#### Closing date 17 February 2022

#### ABOUT QCF TOOWOOMBA REGIONAL COMMUNITY FUND

The Toowoomba Regional Community Fund (TRCF) is a Queensland Community Foundation (QCF) sub-fund established for the purpose of creating a perpetual source of charitable funding for the Toowoomba region. The Public Trustee of Queensland is Trustee. Donations to QCF-TRCF are pooled and invested with a percentage of the net income available each year for granting purposes.

TRCF seeks to build a permanent pool of funds to support local communities in the Toowoomba and Darling Downs region. As a sub-fund of QCF the TRCF:

- seeks to improve the quality of life for all people within the Toowoomba and Darling Downs region
- is independent from control or influence by other organisations or government
- is overseen by a board appointed local committee to assess how best the objectives and distribution of funding from the regional sub-funds can be achieved
- makes grants to eligible non-profit and community groups to address disadvantage and a wide variety of emerging and changing needs in the Toowoomba and Darling Downs community
- provides services to donors to help them achieve their philanthropic goals.

#### GRANT OBJECTIVE AND CRITERIA

The QCF-TRCF grants program aims to support eligible charitable organisations providing services in the Toowoomba and Darling Downs region.

**Applications are invited for grants up to a maximum of \$3,000 each. Under special circumstances, the Committee may consider applications up to a maximum of \$5,000 each.**

Charities and causes supported may fit within, but are not limited to community wellbeing, health, arts and culture, animal welfare, children and youth, education, environment, medical research, indigenous and religion which have the following characteristics:

- *One-off projects for a specific purpose*
- *Demonstrate sustainability beyond the funding period*
- *Strengthen the community*
- *Reduce social disadvantage*
- *Help find solutions to community problems*
- *Benefit as many people as possible*

QCF-TRCF prefers to fund whole projects rather than a small contribution to a large project. Part funding will be considered where applicants can demonstrate access to co-funding.

#### ELIGIBILITY

1. Applications are open to **only** those charitable organisations that have Deductible Gift Recipient Item 1 (DGR1) status from the Australian Taxation Office. To confirm your DGR 1 status, enter your ABN at this link: <http://www.abr.business.gov.au/>
2. The annual revenue of the organisation is under \$2M.
3. Organisations must be Queensland based, with all grant funds going to help communities in the Toowoomba and Darling Downs region.

## APPLICATION PROCESS

- 1) All applications must be submitted via an online process:  
<http://qcf.org.au/grants/regional-grant-making/>
- 2) As part of the application process you will be required to submit a minimum of three (3) photographs which best depict the organisations core service delivery or funding project. In the event your organisation is successful in gaining a grant this photo will be used for promotional purposes.
- 3) Applications will close at 12pm (midday) on **Friday 17 February 2022**.
- 4) Written advice of the Trustee's decision will be sent to applicants. For successful applicants, the letter of offer will detail conditions, if any, attached to the grant, as well as reporting requirements. Application outcomes will be available by **29 April 2022** with grants payable by end June 2022. Projects for which funding is sought must not have commenced prior to **30 June 2022**.
- 5) You are welcome to discuss your idea and are encouraged to do so if you are unsure whether your project meets the criteria. Email [enquiries@qcf.org.au](mailto:enquiries@qcf.org.au) or alternatively please telephone Queensland Community Foundation on (07) 3360 3854.

## MANAGEMENT OF APPROVED PROJECTS

Successful organisations will be requested to publicise, wherever possible, the Foundation's contribution to the initiative/project.

Successful organisations must also agree to QCF publicising the grant through their Annual Report, website and social media.

## APPLICATION REVIEW PROCESS

All applications will be assessed on merit, based largely on the written information provided and will consider the following:

- *Evidence of need*
- *Extent of benefit/outcome to Toowoomba and Darling Downs community*
- *Cost effectiveness*
- *The organisation's capacity to deliver the project*
- *Level of recognition and brand exposure to QCF-TRCF*

Grant applications will be evaluated by the QCF-TRCF Committee for recommendation to the QCF Board of Governors. The Trustee has final approval on the distribution of grants.

## PRIVACY

QCF respects your privacy and is committed to protecting your personal information. Applications for funds and other written information provided to QCF will generally be treated in confidence. However, in the interest of the applicant, QCF may collaborate with other funding bodies for alternate sources of funding.

## GST

Grants from Queensland Community Foundation are GST exempt.

<https://www.ato.gov.au/non-profit/your-organisation/gst/grants-and-sponsorship/>