

QUEENSLAND COMMUNITY FOUNDATION GENERAL FUND 2019 GRANT ROUND



APPLICATION CRITERIA & GUIDELINES

Closing Date Wednesday 13 March 2019

ABN 69 649 199 658

QCF CAPACITY BUILDING GRANTS 2019

The QCF Capacity Building Grants assist charities develop their structures, systems, people and skills in order to deliver improved outcomes.

Typically, capacity building focuses on education and training, recruiting, maintaining or recognising volunteers, information technology support systems, training, and planning and governance which may include strategic plans, constitution reviews or board appraisals.

The 2019 grant round will focus on ***mid-tier organisations promoting social cohesion and fostering community integration, primarily in the arts, the environment including but not limited to drought, and indigenous languages.***

WHO CAN APPLY

Organisations who are:

1. Queensland based, providing a service to local communities addressing social cohesion through environmental (including drought), arts and indigenous language projects.
2. Deductible Gift Recipients Item 1 (DGR1). To confirm DGR 1 status, enter the organisation's ABN at this link: <http://www.abr.business.gov.au/>.
3. Mid-tier (**annual revenue up to a maximum of \$20M**).

HOW TO APPLY

The closing date for applications is Wednesday 13 March 2019 and applications must be submitted via the online application form.

The online application system will allow you to save and submit.

Funding amounts are up to a maximum of \$30,000 per grant.

Applicants are encouraged to contact the Foundation regarding eligibility of the project. Email enquiries@qcf.org.au or alternatively telephone (07) 3360 3854.

TERMS AND CONDITIONS

- Applicants will receive written notification of the outcome by 31 May 2019.
- Successful applicants will receive a letter advising of date of funds disbursement. Applicants must complete and sign a Funding Agreement prior to disbursement of grant.

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- The Trustee considers many more applications than can be funded and as a result the final decision will be made based on the recommendations of the Board of Governors in consultation with the Grant Committee. The Trustee will take into consideration factors such as, but not limited to, eligibility of the organisation, benefit to the community, sustainability and criteria met.
- The decision of the Trustee is final and is not subject to any appeal process.
- The grant must be used for the purpose stated in the application.
- Organisations funded are required to commence the project within three (3) months and complete the project within twelve (12) months of receipt of funding.
- No grant will be considered retrospectively, i.e. projects must not commence prior to the anticipated notification date.
- On completion of the project, organisations must provide an acquittal including an expenditure statement. Failure to return the accountability documents is recorded and may jeopardise future funding opportunities.

PRIVACY

QCF respects your privacy and is committed to protecting your personal information. Applications for funding and other written information provided to QCF will generally be treated in confidence. However, in the interest of the applicant, QCF may collaborate with other funding bodies for alternate sources of funding.

INELIGIBLE APPLICATIONS

The following will **NOT** be funded:

- Projects that have already commenced or where your organisation has committed expenditure prior to the notification date. Notification date for application outcomes is 31 May 2019.
- Event or conference sponsorship, prizes or award ceremonies.
- General operating expenses - funding will not cover expenses such as salaries for existing staff, electricity, lease/rent payments, telephone, uniforms, etc. that are part of the organisation's ongoing expenses.
- Debt payment.